



FACULTY OF HUMAN ECOLOGY

POSTGRADUATE STUDENT HANDBOOK 2020



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FACULTY OF HUMAN ECOLOGY

The Faculty of Human Ecology (FHE) was officially established on 1st April 1992 through the merger of the Department of Human Development Studies from the Faculty of Agriculture with the Department of Social Sciences from the Faculty of Educational Studies. The faculty is consist of;

Five (5) departments:

- Department of Human Development and Family Studies
- Department of Music
- Department of Government and Civilisation
- Department of Resource Management and Consumer Studies
- Department of Social and Development Sciences

Two (2) research centre of excellence:

- FACE – Family, Adolescents and Child Research Centre of Excellence
- SCoRE – Sustainable Consumption Research Centre of Excellence

POSTGRADUATE PROGRAMMES

FIELDS OF STUDY

The Faculty of Human Ecology offers Master of Science and Ph.D Degree programme in the following fields:

Department of Resource Management and Consumer Studies:

- **Consumer Science**
- **Family Economics and Management**
- **Gender and Development**
- **Housing Studies**

Department of Human Development and Family Studies:

- **Developmental Psychology**
- **Family Ecology**
- **Human Development**
- **Psychology of Child Development**

Department of Social and Development Sciences:

- **Community Development**
- **Social Psychology**

Department of Government and Civilisation Studies:

- **Philosophy and Civilisation Studies**
- **Politics and Government**

Department of Music:

- **Music**

GENERAL COURSES

All fields of studies offer courses within the respective areas. However, common courses that cut across these programmes are on basic research methods such as: Research Method and Design, Social Statistics, Quantitative Research Method, Qualitative Research Method and Interpretation of Research Data.

To meet special need of students that may not be catered for by courses that are outlined and offered in each of the programme below, a Special Topics course is also offered and this can be tailored to meet that purpose.

With approval by the student's supervisory committee/supervisors, students may also register for courses from other faculties within the university.

Department of Resource Management and Consumer Studies:

➤ Family Economics and Management

Focuses on studies related to poverty and well-being, family businesses and microenterprises, personal and family finances, gender, resource management and sustainability.

Some of the courses offered for the programme are:

- Concepts and Theories of Family Resource Management
- Economics of Ageing
- Decision Making Analysis
- Family Economic Analysis

➤ **Gender and Development**

Focuses on gender and its relations to class, ethnicity and sexual orientations with emphasis on diversified pattern of social and cultural changes.

Some of the courses offered for the programme are:

- Analysis of Work and Family Interaction
- Gender Theories
- Gender Issue and Human Development

➤ **Housing Studies**

Emphasizes housing as the basic needs in quality human capital development with a focus on the role of housing planning and housing design effects on the behaviour and interaction amongst occupants and their environment.

Some of the courses offered for the programme are:

- Housing and Social Environment
- Housing Theories
- Housing Economics and Policies
- Land Issues and Housing

➤ **Consumer Science**

Integrates various disciplines with emphasis on the formulation and application of theories in understanding consumer behavior by taking into account lifestyles, changing environment and the local culture.

Some of the courses offered for the programme are:

- Consumer Behavior and Sustainable Consumption
- Evaluation of Service Quality
- Consumer Science Approach and Theories
- Personal Financial Management
- Consumption Economics
- Product Quality Evaluation
- Decision Making Analysis

Department of Human Development and Family Studies:

➤ Family Ecology

Focuses on the relationship of individuals and families with their bio-psycho-socio-physical and cultural environments. The programme uses developmental, interaction and ecological orientation to provide a holistic and multi-disciplinary understanding of family issues and challenges.

Some of the courses offered for the programme are:

- Advanced Marriage and Family Counseling
- Ecology of Parenting
- Analysis of Marital and Family Relationships
- Family Gerontology
- Contemporary Families
- Family Theory
- Development and Evaluation of Family Programmes
- Family Violence
- Divorce and Remarriage Interventions
- Sociology of Ageing

➤ Psychology of Child Development

Emphasizes application of theories on child and adolescent development. Research in psychology of child development focuses on psychomotor, cognitive, behavioral and socio-emotional development from prenatal stage to adolescence. Influences of nature versus nurture on child and adolescent development are also examined.

Some of the courses offered for the programme are:

- Assessment of Adolescent Personality
- Guiding Young Children's Behaviours
- Assessment of Children's Development
- Parent - Teacher Interaction
- Child Development Theory
- Programmes for Special Children
- Child Maltreatment and Prevention
- Psychology of Child Language and Cognition

- Childhood Psychopathology
- Psychosocial Development in Children and Adolescents
- Curriculum for Special Children
- Risk and Resiliency in Adolescent
- Early Childhood Enrichment Programmes
- Special Children, Youth and Their Families

➤ **Developmental Psychology**

Focuses on changes and development across human lifespan. Developmental psychology covers affective, cognitive and behavioral dimensions. Interaction between individual and environment across various stages of human life will also be emphasized.

Some of the courses offered for the programme are:

- Development Psychopathology
- Theories of Developmental Psychology
- Measurement and Assessment in Developmental Psychology
- Personality Development

➤ **Human Development**

Focuses on an in-depth understanding of human development. The programme encompasses application of theories, research methods and analyses of main aspects of human development that contribute towards improving quality of life. The framework of reference used is the human ecosystem that represents the interaction and transaction within and between elements in various contexts of the environment.

Some of the courses offered for the programme are:

- The Ecology of Family across Lifespan
- Human Development Theories
- Economic Analysis of Human Development
- Society and Culture

Department of Social and Development Sciences:

➤ Community Development

Focuses on various theories, approaches and practices in the field of community development.

Some of the courses offered for the programme are:

- Organisational Networking in Community Development
- Community Development Perspectives
- Community Development in Developing Countries
- Community Empowerment

➤ Social Psychology

Focuses on analytical skills in the application of theories and model in Social Psychology.

Some of the courses offered for the programme are:

- Intergroup Relations
- Social Cognition
- Personality and Culture
- Theories of Social Psychology

Department of Government and Civilisation Studies:

➤ Philosophy and Civilisation Studies

Focuses on analytical skills in the application of theories and models in Philosophy and Civilisation Studies.

Some of the courses offered for the programme are:

- Comparative Religion
- The History of Human Civilisation
- Globalisation and the Modern Society
- Ideas in Cultural and Civilisational Studies

➤ **Politics and Government**

Focuses on the analytical skills in the application of theories and models in politics and government, especially in the fields of elections, political behavior and culture, ethnic relations and relations between nations.

Some of the courses offered for the programme are:

- Ethnicity, Nationalism and Globalisation
- Theories & Philosophy of Politics
- Political Culture and Socialisation
- Public Administration

Department of Music:

➤ **Music**

Focuses on the application of theories and research in the various fields of music through creative approaches and research in cross and inter disciplinary.

Some of the courses offered for the programme are:

- Analysis of Compositional Styles
- Contemporary Perspective in Music Psychology and Sociology
- Applicative Musicology
- Creative Music Experiences with the Elderly

MASTER OF SCIENCE PROGRAMME REQUIREMENTS

a) Admission Requirements:

- i) The applicant should possess:
 - A Bachelor's degree in relevant field with a minimum CGPA of 2.750; or
 - A Bachelor's degree or equivalent with range CGPA of 2.500 to CGPA 2.749 must have a minimum of three (3) years of working experience in a relevant field or subject to a rigorous internal assessment by the Faculty/Institute; or
 - A Bachelor's degree or equivalent with below CGPA of 2.500 must have a minimum of five (5) years of working experience in the relevant field.
- ii) An applicant who is in the final semester of his Bachelor study programme may be considered for a provisional admission provided that his latest CGPA or its equivalent to academic result satisfies the postgraduate programme admission requirements.

b) Credit Requirements:

- Master candidates are required to complete **six (6) credit hours of coursework.**
- Candidates must take:
 - i) Master Research (SPS5999) (every semester).
 - ii) Research Methodology or any Research Method course such as Research Method and Design; or Social Statistics (in compulsory, elective or audit status).
 - iii) One (1) credit hour Seminar (Research Proposal) (SPS5903).

* Pass mark 65% and above (grade B)

c) Nomination of Supervisory Committee:

- Nomination can be made starting at the end of the first semester and before the end of second semester using form GS-10a.
- The supervisory committee should comprise a chairman and at least one (1) other member.
- Failure to nominate the supervisory committee by second semester will lead to a **SUSPENDED** status.

d) Publication Requirements:

Comply with the minimum publication requirement (**refer Graduation Requirements [Part 11(57) - Universiti Putra Malaysia (Graduate Studies) Rules 2003]**).

e) Thesis:

- Master students are required to register for Master Research (SPS5999) as partial fulfillment of the programme. This course is a research project that will be undertaken by the students under the supervision of a supervisory committee.
- Student are encouraged to write their thesis in English.
- Student must give a Notice of Thesis Submission (GS-14a) at least three (3) months in advance.
- The thesis will be evaluated and a viva voce will be carried out to determine students' competence in their chosen field of study.

PH.D DEGREE PROGRAMME REQUIREMENTS

a) Admission Requirements:

- i) The applicant should possess:
 - A Master's degree by research in a relevant field; or
 - A Master's degree by coursework in a relevant field with a minimum CGPA of 3.000; or
 - An outstanding Bachelor's degree with a minimum CGPA of 3.750 or equivalent to the first degree. **(Starting First Semester 2018/2019)**
- ii) An applicant who is in the final semester of his Master study programme may be considered for a provisional admission provided that his latest CGPA or its equivalent to academic result satisfies the postgraduate programme admission requirements.

b) Credit Requirements:

- PhD candidates are required to complete **nine (9) credit hours of coursework.**
- Candidates must take:
 - i) Doctoral Research (SPS6999) (every semester).
 - ii) Research Methodology or any Research Method course such as Quantitative Research Method, Qualitative Research Method; or Interpretation of Research Data (in compulsory, elective or audit status).
 - iii) One (1) credit hour Seminar (Research Proposal) (SPS6903).

* Pass mark 65% and above (grade B). Students who have already taken the Research Methodology or related courses are eligible for exemption.

c) Nomination of Supervisory Committee:

- Nomination can be made starting at the end of the first semester and before the end of second semester using form GS-10a.
- The supervisory committee should comprise a chairman and at least two (2) other members.
- Failure to nominate the supervisory committee by second semester will lead to a **SUSPENDED** status.

d) Comprehensive Examination:

All doctoral candidates must take their Comprehensive Examinations (CE) not later than fourth (4th) semester (candidates are only allowed to sit for CE after they passed Seminar (Research Proposal) (SPS6903)).

- The CE shall consist of both written and oral examination and candidates are required to pass both examination.
- Candidates are not permitted to take the oral examination until they have passed the written examination.

e) Publication Requirements:

Comply with the minimum publication requirement (**refer Graduation Requirements**).

f) Thesis:

- Doctoral candidates are required to register for PhD Research (SPS6999) as partial fulfillment of the programme. This is a research project that will be undertaken by candidates under the supervision of a supervisory committee.
- Student are encouraged to write their thesis in English.
- Student must give a Notice of Thesis Submission (GS-14a) at least three (3) months in advance.
- The thesis will be evaluated and a viva voce will be carried out to determine students' competence in their chosen field of study.

GRADUATION REQUIREMENTS

- i) All students in degree programmes by research must show proof of having published or submitted journal articles (as the first/corresponding author) based on research conducted during their candidature prior to graduation as follows:

Programme	Students Registering before Second Semester 2016/2017	Students Registering from Second Semester 2016/2017 onwards
PhD	One journal article published or accepted, and one journal article submitted	Two journal articles published or accepted (in CIJ)
Master's	One journal article submitted	One journal article published or accepted (in CIJ)

(Senat 630.04)

- ii) Students in degree programmes by research who are recipients of the Graduate Research Fellowship (GRF) of the University must submit proof of having published journal articles (as the first/corresponding author) on research conducted during their candidature prior to graduation as follows:

Programme	Minimum Publication Requirement		
	Students Registering before Second Semester 2016/2017	Category	Students Registering from Second Semester 2016/2017 onwards
PhD	Two journal articles published or accepted	GRF	Two journal articles published or accepted (in CIJ with at least one in JCR - Q1 or Q2 journal)
		iGRF	Two journal articles published or accepted (in JCR - Q1 or Q2 journal)
Master's	One journal article published or accepted	GRF	One journal article published or accepted (in JCR)

(Senat 630.04)

- iii) Notwithstanding Rules 57(iii) and 57(iv), students in the social sciences (registering from Second Semester 2016/2017 onwards) must submit proof of having published journal articles/chapter in book (as the first/corresponding author) based on research conducted during their candidature prior to graduation as follows:

Programme	Non-GRF Recipients	GRF/iGRF Recipients
PhD	<p>(i) Two journal articles published or accepted in CIJ; or at least</p> <p>(ii) One journal article published or accepted in CIJ and one journal article from any of the categories below:</p> <ul style="list-style-type: none"> • Journal published by the University or scientific publisher or listed in MyJurnal (Malaysian Journal Management System). • Chapter in books published under the publisher list of Thomson Reuters Web of Science (WoS) or University Publisher or Dewan Bahasa dan Pustaka or any publisher recognized and listed under MAPIM. 	<p>(i) One journal article published or accepted in CIJ and one journal article published or accepted in JCR; or</p> <p>(ii) Two journal articles published or accepted in CIJ with a proof of submission for a publication of journal article in JCR with decision (i.e. one of the journal articles that is accepted/ published in CIJ).</p>
Master's	<p>One journal article accepted/published from any of the categories below:</p> <ul style="list-style-type: none"> • Journal listed in CIJ. • Journal published by the University or scientific publisher or listed in MyJurnal (Malaysian Journal Management System). • Chapter in books published under the publisher list of Thomson Reuters Web of Science (WoS) or University Publisher or Dewan Bahasa dan Pustaka or any publisher recognized and listed under MAPIM. 	<p>One journal article published or accepted in CIJ.</p>

(Senate 682.13)

- iv) A student who has filed for a patent or copyright (software based) or industrial design or printed circuit board or utility innovation based on research conducted during his candidature is equivalent to one journal article, and may apply in writing to the Dean for exemption of Rule 57(iii), 57(iv) or 57(v).

(Senate 662.23)

Note:

- Student is required to submit the **Information on Publication During Candidature form (PU/S/BR03/GS-25)** upon submission of the GS-16a form.
- Student must comply to the publication requirements before going through University Graduate Studies Committee (JKPSU) and Senate.
- CIJ – Journal in Scopus/ERA/In-cite JCR

FEES

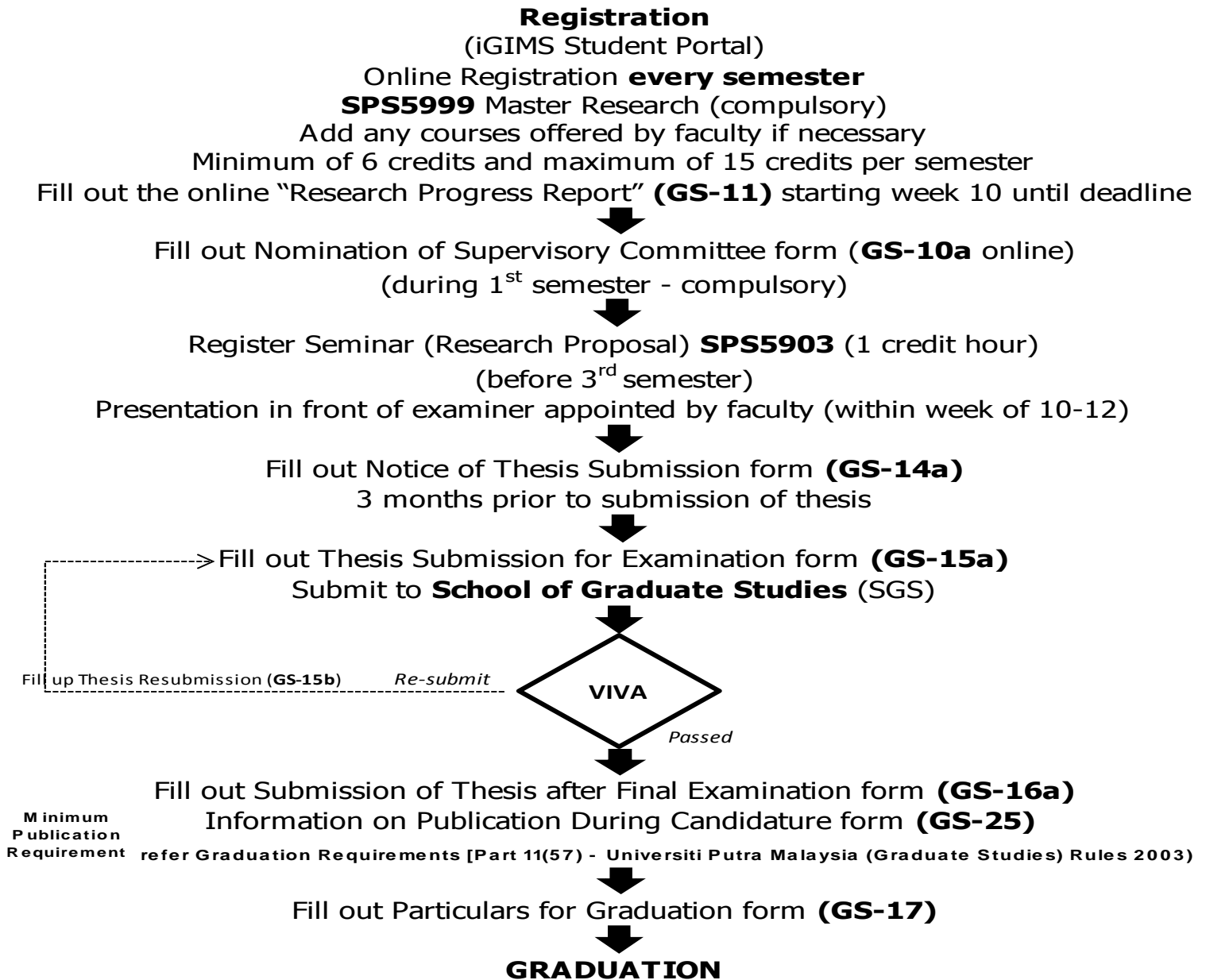
SOCIAL SCIENCE CLUSTER PROGRAMMES WITH THESIS (BY RESEARCH)

MASTER OF SCIENCE						
NATIONALITY	1 ST SEMESTER (RM)	2 ND – 3 RD SEMESTERS (RM)	4 TH SEMESTERS (RM)	5 TH AND SUBSEQUENT SEMESTERS (RM)	STUDY COST FOR MAXIMUM 2 YEARS (RM)	STUDY COST FOR MAXIMUM 3 YEARS (RM)
MALAYSIAN	1,950.00	1,700.00	1,200.00	1,700.00	6,550.00	9,950.00
OTHERS	5,850.00	3,950.00	3,450.00	3,700.00	17,200.00	24,600.00
Note: 1. If the thesis is submitted BEFORE the deadline the student is required to register and pay RM400.00 (Malaysian) / RM450.00 (Others) only for the next semester. 2. If you have to resubmit your thesis, your thesis re-submission fees in RM1,500.00 .						
DOCTOR OF PHILOSOPHY						
NATIONALITY	1 ST SEMESTER (RM)	2 ND – 4 TH SEMESTERS (RM)	5 TH AND 6 TH SEMESTERS (RM)	7 TH AND SUBSEQUENT SEMESTERS (RM)	STUDY COST FOR MAXIMUM 4 YEARS (RM)	STUDY COST FOR MAXIMUM 5 YEARS (RM)
MALAYSIAN	2,512.50	2,262.50	1,700.00	2,700.00	18,100.00	23,500.00
OTHERS	5,862.50	4,112.50	3,550.00	3,900.00	33,100.00	40,900.00
Note: 1. If the thesis is submitted BEFORE the deadline the student is required to register and pay RM400.00 (Malaysian) / RM450.00 (Others) only for the next semester. 2. If you have to resubmit your thesis, your thesis re-submission fees in RM2,250.00 .						

Note:

- The fee amount is subject to change from time to time **WITHOUT** prior notice by the University. Prospective and current students are advised to check the SGS website for any fee changes not earlier than one (1) month before the start of each semester/new students' registration. All fees must be paid upon registration.
- During registration week, students are required to pay the basic fees in **FULL BEFORE** registering. Cash payments can be made at any CIMB Bank branch, and the receipt must be presented at registration. Credit card or bank card payments can only be made at the registration counter.

Master of Science Flow Chart of Milestones



Duration of study:

Minimum : 1 year (2 semesters)

Full-time : 1 - 2 years (2 - 4 semesters)

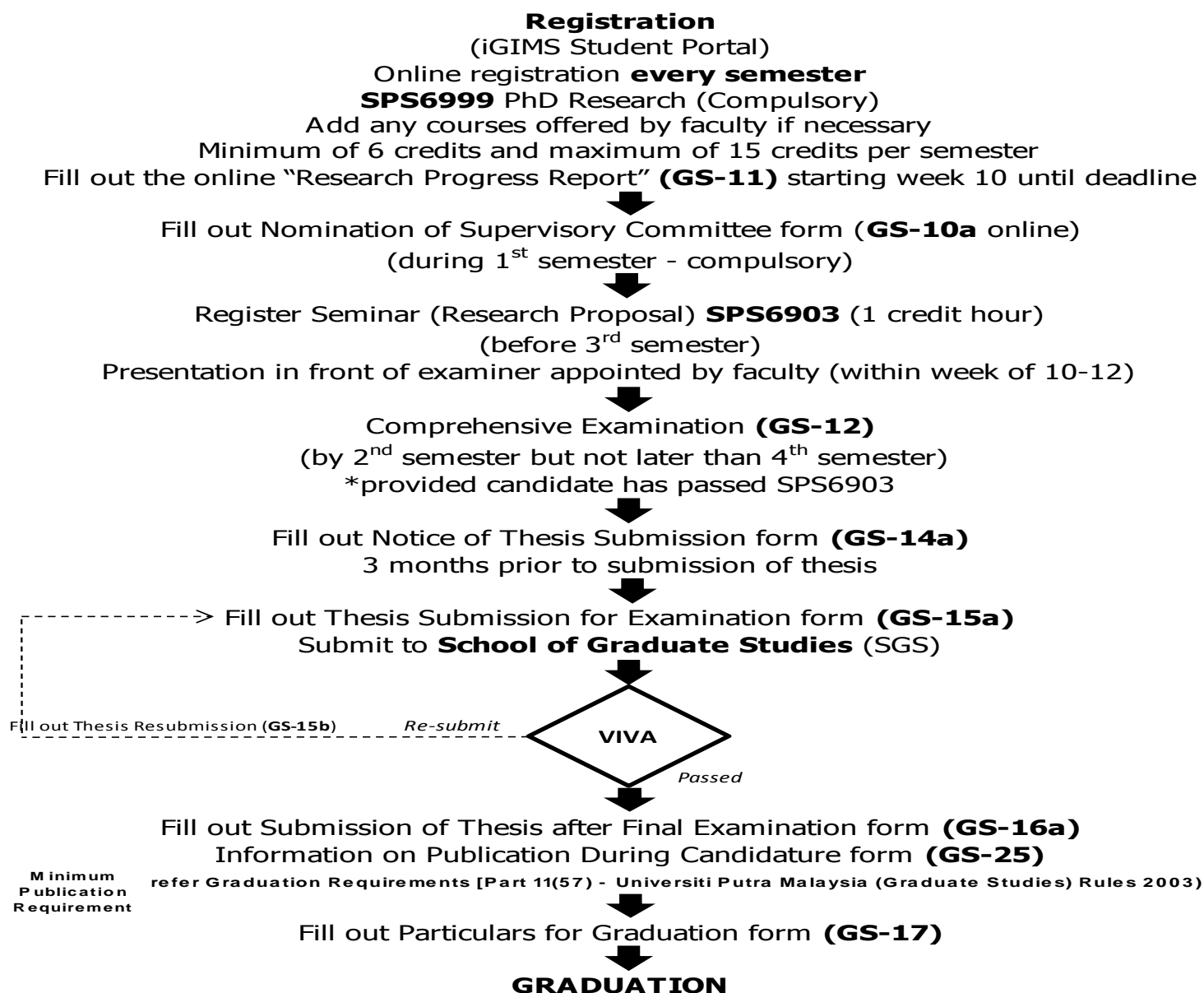
Part-time : 2 - 4 years (4 - 8 semesters) for local student and by research programme only

Maximum : 3 years (6 semesters)

GOT : 4 semesters

*student who exceed maximum duration of study will be terminated

Ph.D Flow Chart of Milestones



Duration of study:

Minimum : 2 years (4 semesters)

Full-time : 2 - 5 years (4 - 10 semesters)

Part-time : 4 - 6 years (8 - 12 semesters) for local student only

Maximum : 5 years (10 semesters)

GOT : 7 semesters (MyRA) / 8 semesters (KPT)

*student who exceed maximum duration of study will be terminated

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BERILMU BERBAKTI
WITH KNOWLEDGE WE SERVE